Provincial Parent Associations Advisory Committee on Special Education Advisory Committee

**PAAC on SEAC**

**Special Education Advisory Committee Annual Calendar of SEAC Business**

**2022-2023**

PAAC on SEAC encourages school boards to use the PAAC on SEAC Handbook of Effective Practices for SEAC Members as part of the training. A copy of the handbook can be downloaded at [www.paac-seac.ca](http://www.paac-seac.ca)

**SEAC On-Going SEAC Activities**

* Request notification of all Ministry of Education announcements related to special education and ensure SEAC Chair is registered on the SEAC E-learning site
* Provide orientation to new members and on-going professional development for all SEAC members
* Provide opportunities for SEAC members to provide presentations and updates about their association/organization
* Consider ways to enhance parent engagement and collaboration in special education in every program/initiative
* Evaluate SEAC effectiveness and identify ways to improve meetings

**Glossary** - A glossary for all of the terms and acronyms underlined in the calendar is in the attached appendix.

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| **ANNUAL CALENDAR OF SEAC BUSINESS for 2022-23** | | |
| **Month** | **Annual Activities** | **2022-23 Activities** |
| **September** | * Confirm Special Education   Report Checklist submitted to  Regional Office in July   * Review *ODA Accessibility Plans*   (due Sept. 30)   * Develop or review SEAC annual agenda/goals * Ask for projected enrolment for the coming year. * Ask for School Board Estimates for current school year submitted in June to the Ministry | **Request information on:**  - Deferred revenue in 2022-23  - BIPSA special education goals  and performance indicators for 22-23  - PD Day plans for 22-23 related  to special education |

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Provincial Parent Associations Advisory Committee on Special Education Advisory Committee

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| **ANNUAL CALENDAR OF SEAC BUSINESS for 2022-23** | | |
| **Month** | **Annual Activities** | **2022-23 Activities** |
| **October** | * Develop process for review of 2022-23 Special Education Plan * Request update on last EQAO results: including deferrals, exemptions, participation rates, accommodations provided for students on an IEP and   achievement levels. |  |
| **November** | * October Report (OnSIS) Data:   Request numbers of exceptional students, placement data, suspensions expulsions data.   * Ask for actual enrolment for the current year (basis for some special education funding) * IEP Update: Request confirmation that all first term IEP reviews are completed | Check the [EduGains](http://www.edugains.ca/newsite/SpecialEducation/transitions.html) website to  see all of the IEP Samples (see Additional Resources below) |
| **December** | * Special Education Programs and   Services - receive information on  any changes being considered for 2023-24 and the process for review of Special Education Plan   * Ask for School Board Revised Estimates for current school year and School Board Financial Statements for the previous school year submitted to Ministry |  |
| **January** | * Ask for SIP claim numbers * Financial Update: Re: 2022-23 special education grants, expenditures and reserve fund amount, 2023-24 budget process * and SIP claims. |  |
| **February** | * Review proposed changes to special education programs and services in Special Education Plan * Request an IEP Update | Review parent resources to ensure they are user friendly and easy to understand |
| **March** | * Continue discussion of special education programs and services * Request an update on the BIPSA process |  |
| **April** | * Request preliminary budget for special education * Request data reported to OnSIS in March | Monitor and participate in public consultations on Special Education Plan |

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Provincial Parent Associations Advisory Committee on Special Education Advisory Committee

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| **ANNUAL CALENDAR OF SEAC BUSINESS for 2022-23** | | |
| **Month** | **Annual Activities** | **2022-23 Activities** |
| **May** | * Information update and discussion re: Special Education Plan/Report Checklist and budget * Ask for School Board Financial Report for September 1, 2022 to March 31, 2023 * September 1, 2022 to March 31, 2023 * Report for September 1, 2022 to March 31, 2023 | Monitor participate in public and consultations on Special Education Budget |
| **June** | * SEAC recommendations regarding special Education Plan/Report Checklist and budget * Request Special Education data (including IEP and IPRC) for September meeting * Develop draft SEAC annual agenda and goals | Make recommendations to Trustees on the 2023-24 Special Education Plan and budget Develop a plan for SEAC activities in 2023-24 |

**Additional SEAC Resources:**

A broad overview of special education and details of many legal requirements are captured in the newly released, Special Education In Ontario Kindergarten to Grade 12, Policy and Resource Guide (2017 draft), [Special Education in Ontario, Kindergarten to Grade 12: Policy and Resource Guide (2017)](http://www.edu.gov.on.ca/eng/document/policy/os/2017/spec_ed_content.html)

The role of SEAC is defined in Regulation 464/97 on Special Education Advisory Committee available at   
 [www.ontario.ca/laws/regulation/970464](http://www.ontario.ca/laws/regulation/970464)

Other Ministry resources including, Special Education Standard Documents and Resource Guides are available on the Ministry of Education Website at

[www.edu.gov.on.ca/eng/parents/speced.html](http://www.edu.gov.on.ca/eng/parents/speced.html)

For more information on SEAC and links to key documents, check the new SEAC web pages on the Ministry of Education website at:

[www.edu.gov.on.ca/eng/general/elemsec/speced/seac/](http://www.edu.gov.on.ca/eng/general/elemsec/speced/seac/)

For copies of all funding (S & SB) memos sent from the Ministry to school boards, check the website: <https://efis.fma.csc.gov.on.ca/faab/Memos.htm>

The Ministry of Education IEP Samples for each exceptionality are available on EduGains website at:

[www.edugains.ca/newsite/SpecialEducation/transitions.html](http://www.edugains.ca/newsite/SpecialEducation/transitions.html)

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