

Ministry of Education

Special Education Policy
and Programs Branch
18th Floor, Mowat Block
900 Bay Street
Toronto ON M7A 1L2

Ministère de l'Éducation

Direction des politiques et des programmes
de l'éducation de l'enfance en difficulté
18^e étage, édifice Mowat
900, rue Bay
Toronto ON M7A 1L2



MEMORANDUM TO: Directors of Education

FROM: Barry Finlay
Director, Special Education Policy and Programs Branch

Kathy Verduyn
Director, Field Services Branch

DATE: February 6, 2015

SUBJECT: Application for Approval of Education Programs for
Students in Government Approved Care and/or Treatment,
Custody and Correctional (CTCC) Facilities (Facilities
Amount)

We are pleased to provide you with information on the application and approval process for Education Programs in Care and/or Treatment, Custody and Correctional (CTCC) Facilities for the 2015-16 school year.

The Ministry is inviting school boards to submit applications to renew existing CTCC programs, including those that were established as new and transformative CTCC programs in the 2013-14 year. In addition to these programs, the Ministry is accepting new applications to address service pressures that have emerged in relation to identified system and local needs, particularly Francophone students, students who are First Nations, Métis and Inuit, students with Fetal Alcohol Spectrum Disorder (FASD) and students in rural, remote and under-served communities. The types of new programs being sought are outlined below:

Enhanced Education and Treatment Programs

The Ministry is inviting school boards to submit applications for the new Enhanced Education and Treatment (EET) Programs for children and youth in care and treatment facilities. Beginning in 2015-16 the Ministry will make \$2.5 million available for these new EET Programs. School board applications will be eligible for up to \$500,000 per program. If school boards choose to submit more than one application, they must be ranked in order of priority. This will provide opportunities for the development of programs that increase the capacity of the system to meet the needs of students in care and treatment programs that could benefit from a program integrating health support services within an education program.

The health support services that are expected to be integrated within the EET Programs include services provided by regulated health professionals (e.g., Speech Language Pathologists, Occupational Therapists, Physiotherapists, Psychologists), regulated social service professionals (e.g., Social Workers) and paraprofessionals (e.g., Communication Disorders Assistants, Child and Youth Workers).

Community Based Youth Justice Programs

Over the last few years, the Youth Justice (YJ) Services system has been repositioning from a predominantly custody focused system to one that offers a broad range of community and custodial programs and services to address the needs of youth, their families and communities. Youth who are serving a community sentence may attend a Community Based Youth Justice (CBYJ) Program, such as an Attendance Centre, that provides structured programming which can include education, addiction counselling, anger management, life skills, recreation and cultural programs. In order to respond to this trend, the Ministry is focusing this year on a realignment of education programs in the YJ system to better serve students who are serving community sentences. New program applications for Education Programs in CBYJ Facilities are being accepted for commencement in the 2015-16 school year. The renewal of existing CBYJ Programs will also be required to submit a new program application.

There is \$2 million available to fund both new and existing programs of these types. Depending on the staffing model being proposed, this means there are resources to fund between 7-10 new programs.

The future renewal of new Programs in CBYJ will be subject to Ministry funding and the results of an interim assessment conducted in February 2016.

School boards have also been provided with revised *Guidelines for Students in Government Approved Care and/or Treatment, Custody and Correctional (CTCC) Facilities 2015-16 (Guidelines 2015-16)*. The *Guidelines 2015-16* set out expectations in areas such as pupil teacher ratio, criteria for funding of educational assistants and administrative liaison positions, and outlines specific elements that inform the delivery of CTCC education programs. The *Guidelines 2015-16* now include a renewed vision for CTCC programs, clarification of transition planning requirements, funding changes and provisions related to program changes after the program has been approved.

Key Dates:

The timing for the applications process for the 2015-16 school year is as follows:

Date	Activity
<p>10:30am - Noon February 10, 2015 (English)</p> <p>1:30-3:00pm February 13, 2015 (English)</p>	<p>Two English language Adobe Connect information sessions will be set up to review the program approvals process and to provide an opportunity for applicant school boards to ask questions about the program renewal process and new program application process.</p> <p>Adobe Connect URL: http://conn-o.osapac.org/s23</p> <p>Information Session Details: Local dial in number: 416-212-8014 Toll free dial in number: 1-866-500-5845 7 digit Conference ID (participant access): 7145807</p>
<p>March 13, 2015</p>	<p>Applications to renew existing programs to be submitted electronically to the attention of the CTCC Regional Office Contact of the Ministry of Education.</p> <ul style="list-style-type: none"> • <i>Application Form for Education Programs: Care and/or Treatment, Custody and Correctional (CTCC) Facilities 2015-16 (Excel Application Form including signed Application Summary Page);</i> • <i>Application Form for Education Programs: Care and/or Treatment, Custody and Correctional (CTCC) Facilities 2015-16 (DIVESTED ONLY) (Excel Application Form including signed Application Summary Page); and</i> • <i>Appendix A: Program Description (if required);</i>
<p>April 7, 2015 (no later than 5pm)</p>	<p>Applications for Community-based Youth Justice Programs and the new Enhanced Education Treatment Program to be submitted electronically to the attention of the CTCC Regional Office Contact of the Ministry of Education.</p> <ul style="list-style-type: none"> • <i>Application Form for Education Programs: Care and/or Treatment, Custody and Correctional (CTCC) Facilities 2015-16 (Excel Application Form);</i> • <i>Appendix A: Program Description; and</i> • <i>Supplementary Application Form for Community Based Youth Justice (CBYJ) Programs 2015-16; and/or</i> • <i>Supplementary Application Form for Enhanced Education and Treatment (EET) Programs 2015-16.</i>
<p>April 13, 2015</p>	<p>Target date for approval of existing programs.*</p>
<p>May 15, 2015</p>	<p>Target date for approval of new programs.*</p>
<p>August 31, 2015</p>	<p>* Note: Subject to approval of the Grants for Student Needs 2015-16.</p>
<p>August 31, 2015</p>	<p>Signed program agreement or memorandum of understanding for 2015-16 to be submitted electronically to the attention of the CTCC Regional Office Contact of the Ministry of Education.</p>
<p>October 30, 2015**</p>	<p>Confirmation by school boards of actual salaries, benefits and September 2015 enrolment.**</p> <p>** Note: Change in date and enrolment data.</p>

Information regarding the program application and approval process, including the *Guidelines 2015-16*, can be accessed at: <http://faab.edu.gov.on.ca/Section%2023.htm>.

If your staff have any questions or require further clarification, please contact the insert contact information for the Education Officer at the Ministry of Education Regional Office.

Thank you for your ongoing co-operation.

ORIGINAL SIGNED BY:

Barry Finlay

Kathy Verduyn