

Ministry of Education

Special Education Policy
and Programs Branch
18th floor
900 Bay Street
Toronto ON M7A 1L2

Ministère de l'Éducation

Direction des politiques et des
programmes de l'éducation
de l'enfance en difficulté
18^e étage, 900, rue Bay
Toronto ON M7A 1L2



MEMORANDUM TO: Directors of Education
Supervisory Officers and Secretary-Treasurers of School
Authorities
Director of Provincial and Demonstration Schools

FROM: Barry Finlay
Director
Special Education Policy and Programs Branch

XXX
Manager,
Regional Office

DATE: **XXX**

SUBJECT: **Individual Education Plan (IEP) Samples Website**

As part of the ministry's continuing effort to support the development and implementation of effective IEPs, we are pleased to inform you that a website containing sample IEPs for both the elementary and secondary panels is now available. These samples are intended to be a resource to all staff involved in the development and implementation of the IEP.

The posted IEP samples have been developed by writing teams from across the province. The teams used ministry policy and resource documents, the results of the Provincial IEP Collaborative Review (2006/07) and IEP samples provided by school boards and stakeholder groups in June 2008 to inform their work. The samples are written using the provincial electronic IEP template.

Please make these samples available to your staff as soon as possible at the following locations:

<http://www.ontariodirectors.ca/IEP-PEI/index.html>

In an effort to have sample IEPs available as early as possible in the 2008-09 school year, an initial set of samples has been posted. The remainder will be uploaded to the website as they are available. Samples of elementary and secondary IEPs will be posted for all of the ministry's exceptionality categories/definitions as well as for students who are not identified. As samples will be added regularly we suggest that staff visit the website frequently to view these additional resources.

We ask you to share this information with your Special Education Advisory Committee (SEAC), school councils and your school communities. These samples are a 'work in progress' therefore we invite and welcome comments and suggestions for improving them over time.

The focus of the 2009 Special Education Professional Development day will be to support school teams in the development of effective IEPs as well as the implementation of the new Education for All, *Learning for All K-12*, a practical resource for classroom instruction. The IEP samples that we are posting will comprise one component of the resources that will be available to support professional learning for the dedicated PD day.

Thank you for your support of this initiative. More information about the samples is available on the website. Should you have questions or comments, please contact Julie Williams by email at: julie.williams@ontario.ca.

Sincerely,

Barry Finlay

Manager, Regional Office

c. Director of French-Language Policy and Programs Branch