

## PAAC on SEAC Special Education Advisory Committee Annual Calendar of SEAC Business

ANNUAL CALENDAR OF SEAC BUSINESS		
On-Going Activities		
<ul style="list-style-type: none"> <li>Request notification of all Ministry of Education announcements related to special education</li> <li>Provide orientation to new members and on-going professional development for all SEAC members</li> <li>Provide opportunities for SEAC members to provide presentations and updates about their association/organization</li> <li>Consider ways to enhance parent engagement and collaboration in special education in every program/initiative</li> <li>Evaluate SEAC effectiveness and identify ways to improve meetings</li> </ul>		
Month	Annual Activities	2009-2010 Activities
SEPTEMBER	<ul style="list-style-type: none"> <li>Review &amp; finalize <u>SEAC annual agenda/goals</u></li> <li>Review <u>ODA Accessibility Plans</u> by Sept. 30</li> <li>Review <u>Special Education Statistics</u> (including IEP and IPRC) from end of year</li> <li>Review Board IEP practices</li> </ul>	Request reports on: <ul style="list-style-type: none"> <li>Board Assessment capacity for Psych and SLP Services (Wait times and wait lists)</li> <li>Special Education PD Day plans</li> <li>Assessment processes/tools for special education students not participating in EQAO</li> </ul>
OCTOBER	<ul style="list-style-type: none"> <li>Review 2009 – <u>2010 Special Education Plan Amendments</u> Statistics and Minority Reports, if any</li> <li><u>Special Education Plan Annual Review</u>: Discussion regarding Ministry requirements for 2010-2011</li> <li><u>Update on last EQAO results</u>: including deferrals, exemptions, participation rates, accommodations provided for Spec. Ed. Students and achievement levels.</li> </ul>	Request information on <ul style="list-style-type: none"> <li>Ministry initiatives</li> <li>Board Budget Process</li> <li>Issues and challenges</li> </ul>
NOVEMBER	<ul style="list-style-type: none"> <li><u>October Report Data</u>: Request numbers of exceptional students, placement data, suspensions expulsions data</li> <li><u>IEP Update</u>: Request confirmation that all first term IEP reviews are completed</li> <li></li> </ul>	Request information on: <ul style="list-style-type: none"> <li>New Ministry document, <i>Learning for All, K to Grade 12</i></li> </ul>
DECEMBER	<ul style="list-style-type: none"> <li><u>Special Education Program Delivery Model</u>: receive information on any changes being considered for 10-11</li> </ul>	Request presentation on LNS School Effectiveness Framework/Student Success Board plans

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<b>Month</b>	<b>Annual Activities</b>	<b>2009-2010 Activities</b>
JANUARY	<ul style="list-style-type: none"> <li>• <u>Financial Update</u>: Re: 2008-09 Spec. Ed. grants, expenditures and reserve fund amount and 10-11 budget process</li> <li>• SEAC participation on <u>ODA Accessibility Planning Committee</u></li> </ul>	Check the CODE website to see all of the IEP Samples.
FEBRUARY	<ul style="list-style-type: none"> <li>• Preliminary <u>Special Education Plan Model</u></li> <li>• Another <u>IEP Update</u></li> </ul>	
MARCH	<ul style="list-style-type: none"> <li>• <u>Continuation of Spec. Ed. Plan Model Discussion</u></li> </ul>	
APRIL	<ul style="list-style-type: none"> <li>• Request preliminary <u>Budget Forecast</u> for special education</li> </ul>	Monitor and participate in public consultations on Special Education Plan.
MAY	<ul style="list-style-type: none"> <li>• Information update and Discussion re. <u>Spec. Ed. Plan and Budget</u></li> </ul>	
JUNE	<ul style="list-style-type: none"> <li>• SEAC Recommendations regarding <u>Spec. Ed. Plan and Budget</u></li> <li>• Request Special Education statistics (<u>including IEP and IPRC</u>) for September meeting</li> <li>• Develop draft SEAC annual agenda</li> </ul>	

The role of SEAC is defined in Regulation 464/97 on Special Education Advisory Committee available at: [www.e-laws.gov.on.ca/html/regs/english/elaws\\_regs\\_970464\\_e.htm](http://www.e-laws.gov.on.ca/html/regs/english/elaws_regs_970464_e.htm)  
 Other Ministry resources including, Standard Documents and Resource Guides are available on the Ministry of Education Website at [www.edu.gov.on.ca](http://www.edu.gov.on.ca)

For more information on SEAC and links to key documents, check the SEAC e-learning Website at: [www.seac-learning.ca](http://www.seac-learning.ca)

The Ministry of Education PowerPoints on IEPs and IEP Samples for each exceptionality are available on the Council of Directors of Education (CODE) website at: [www.ontariodirectors.ca](http://www.ontariodirectors.ca)